

CIRCULAR TO PARENTS

August 6, 2018

Dear Parents,

Greetings from POLLOCKS INTELLI !

The Periodic Test I will be conducted from **27th August to 1st September**. Kindly make sure that children prepare well. The 2nd Saturday, 11th August will be a working day instead of a Parent Teacher Conference. Since the exams are approaching, parents who would like to meet the teachers for any clarifications can meet them on prior appointment from the office between 3pm and 3.30pm on any working day.

1. Examination Schedule and Marks allocation as per **CBSE** is as follows:

Examination	Marks	Total	Dates
Periodic Test-I	20	100	August 2018
Half Yearly Examination	80		October, 2018
Periodic Test-II	20	100	December, 2018
Annual Examination	80		March, 2019

Periodic Tests I and II is of **20 marks** each which includes

- 10 marks for **Written Exam**,
- 5 marks for **Notebook Submission** (which covers Regularity, Assignment Completion, Neatness and upkeep of Books) and
- 5 marks for **Subject Enrichment Activity** (which covers Speaking and Listening Skills, Practical Lab works, Map work, Field trips and Project.)

2. **Portion and Time Table** for Periodic Test-I Examination is enclosed.
3. All question papers will be framed as per the **model of question paper** enclosed to enable you to understand the allocation of Marks and the Sections for your information.
4. All books will be sent home by 11th August, 2018. However children need to carry all their books every day to school so as to prepare for the exams.
5. It is mandatory that the child prepares thoroughly from the **TEXT BOOK**. Class work and Home work note books are only for reference.
6. Children should not take leave since the class tests and activities will be done and marks shall be allotted. These marks are added for Half Yearly exams.